

# Welcome to the TYSA Fall 2019 Coaches' Manual



#### **Contents**

- TYSA Board and Administration
- The Got Soccer Software and You
- Paperwork and Reporting
- Discipline, Protests & Grievances
- Player Cards & Passes
- Referees & Coaches Conduct
- South Texas and Director's Cup



#### 2019-2020 TYSA Board & Administration

President
Executive VP
Treasurer
VP Scheduling
VP Referees
VP Coaches
VP At Large

Ahmed Elsokary Jenny Dobbs Brad Martin Don Gay Rick Friedman Alex Garcia OPEN president@timberlinesoccer.com executivevp@timberlinesoccer.com treasurer@timberlinesoccer.com vpscheduling@timberlinesoccer.com referees@timberlinesoccer.com coaches@timberlinesoccer.com vpatlarge@timberlinesoccer.com

TYSA Administration (web: www.timberlinesoccer.com)

Administrator Terri Cahill administrator@timberlinesoccer.com

832-717-7277 voicemail

Scheduler Scott Tucker scheduler@timberlinesoccer.com

832-334-9923 cell



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## TIMBERLINE YOUTH SOCCER ASSOCIATION PUBLIC DOMAIN

http://www.timberlinesoccer.com



#### Main Menu Website Event Fields Contact

#### TYSA Fall 2018 Scheduling

9/8/2018 - 11/25/2018

Please check weather lines for most current and up to date field status. Coaches, please report scores within 24 hours of match completion.

#### Rainout Numbers are below:

Dyess Park - 281-251-9383

Houston Dutch Lions - 936-271-0726 - www.conroesoccer.org

Meyer Park - www.kleinsoccerclubtexas.org

Lone Star College 281-935-9757

Lone Star College - North Harris - 832-419-2870

North Park - (725) 333-4354

Ransom Sports Field - 936-648-1722

Rivergrove - 725-333-4354



### **Live Demo**

http://events.gotsport.com/events/Default.
aspx?EventID=68421



#### **Reschedule Policy for Fall 2019**

•Coaches must review their complete schedule and <u>notify the scheduler of any errors or</u> <u>schedule problems by 6 p.m. on Monday, Sept. 23rd</u>. There will be NO reschedule requests for the first 2 weekends of play other than requests from field coordinators or referee coordinators or apparent errors in field location or time between matches.

\*ALL RESCHEDULE REQUESTS FOR SUBSEQUENT WEEKENDS MUST BE MADE IN WRITING AND RECEIVED BY 3/1/19. ALL REQUESTS MUST HAVE PRIOR APPROVAL OF BOTH THE HOME AND AWAY COACHES IN ADVANCE OF THE REQUEST. IT IS ADVISABLE TO PROVIDE AT LEAST AN IDEA OF POTENTIAL DATES THAT THE RESCHEDULE WOULD WORK FOR BOTH TEAMS, ALTHOUGH IT IS NOT A GUARANTEE THAT THE MATCH WILL TAKE PLACE ON THAT DATE-IT WILL BE ADJUSTED ACCORDING TO FIELD AND REFEREE AVAILABILITY. MATCHES RESCHEDULED BY THE LEAGUE DUE TO FIELD AVAILABILITY, WEATHER OR REFEREE REQUEST CANNOT BE RESCHEDULED AND ARE EXEMPT FROM THE REQUEST. Games rescheduled due to weather or officials request will be placed where we can with availability of fields and officials.

•Any teams playing in <u>The Fall Championships</u> need to apply through the State website.



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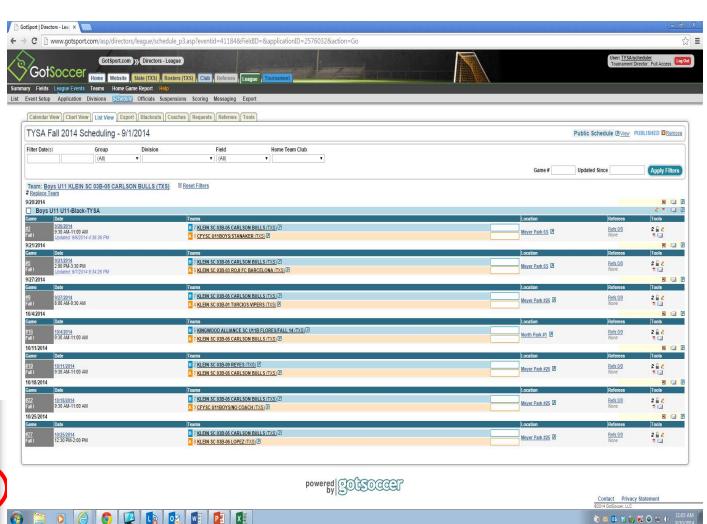
#### **Got Soccer and You**

#### As a coach you will need:-

- Your Got Soccer Logon ID with password
  - If you do not have one please contact the TYSA Administrator
    - (Administrator@timberlinesoccer.com) to get your team login to TYSA Fall 2019 Scheduling.



#### **Got Soccer and Your Team**







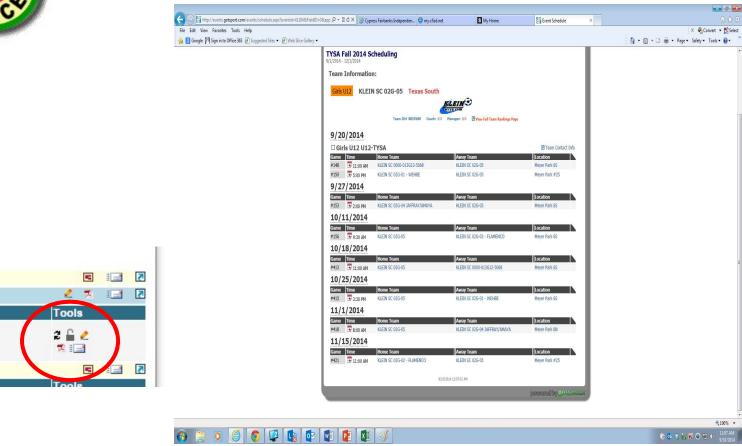
#### **Software Problems**

If you have problems with this using this software:

- Contact your Club Admin
  - Include your Team details and a contact number where you may be reached.
  - Explain your problem including any error messages and what occurred.
- If your Club cannot resolve your problem they will escalate it - TYSA, STYSA, Got Soccer.
- Your Club will keep everyone aware until your problem is resolved. Others may also be experiencing the same problem.



#### **Got Soccer and Your Schedule**



To print game card / report click **PPDF Icon** button.



## TIMBERLINE YOUTH SOCCER ASSOCIATION The 'Game Card' or 'Game Report' Top Half



#### TYSA Fall 2012 Scheduling

Phone-In Scores: 904-758-0875 Event ID: 27655 PIN: 1234 Card Generated: 9/5/2012
Reprint Game
Suspensions indicated with red line

+ 0/45/0040 =: 44.00 ANA

Field: River Grove #1 Date: 9/15/2012 Time: 11:00 AM

Boys U14 Division II Game #: 114

Boys U	14 DIVISI	OH II								Gai	me	#. 114				
ASC 9	8/99 WHI	TE 1	4 - LEFFERT (TXS)		Sc	ore:		Α	DYNAMOS	S SELECT S	oco	ER DYNAMOS 98/99B - SIL	VER (	rxs) so	core:	
Coach	Gregory	y Leffe	ert					С	oach	Reed Max	xsor	i				
Manager								M	lanager	Lynette F	Rieth					
Official State F	Roster							Of	ficial State Ro	ester			15,111			
ID		#	Name	1	DOB	Yellow Card	Red Card		ID		#	Name	1	DOB	Yellow Card	Red
1 19207070	0646		Jahaziel Anaya		7/16/99			1	4413227			Levi Arzac		11/9/98		
2 19207070	0685		Isaac Castillo		1/24/99			2	4413240			Robert Fanning		4/13/99		1
4668798			Alexis Cepeda		8/9/99			3	4413144			Jared Fritsche		11/3/98		
19207070	0633		Ronaldo Corona		5/12/99			4	4413143			Francisco Garcia		10/4/98		
5 <b>1920707</b> 0	0479		John DeGood		6/27/99			5	4413101			Dilan Hebert		7/31/99		
6 19207070	0640		Andrew Lapicola		3/3/99			6	4413141			Anthony Leal		2/8/99		
7 19207070	0648		Dylan Leffert		11/27/98			7	4413142			Chase Patton		3/8/99		
19207070	0692		Christian Meades		7/9/99			8	4413196			Cameron Rieth		1/17/99		
19207070	0627		Samuel Moreno		9/12/98			9	4413195			Jonathan Rush-Brooks		9/10/98		
19207070	0637		Trevor Nickal		7/28/99			10	4413180			James White		2/8/99		
11 19207070	0488		Zachary Sutton-Fountain		1/15/99			11	1 4500787			Byron Brown-Prevost		5/20/99		
12 19207070	0624		Chase Tiedtke		2/8/99			12	2 4606558			Roger Macin		2/15/99		
13 19207070	0647		Nicolas Vicinaza		8/28/98			13	3 4637760			Ethan Maxson		9/11/98		
14 19207070	0641		Dylan Wells		3/22/99			14	4 4517944			Oziel Sandoval		10/12/98		
15 4559330			Kirk Wilson		5/14/99											

Coaches and team managers can also record Red Cards, Yellow Cards, and which players scored the goals



## The 'Game Card' or 'Game Report Bottom Half

Home	Goals							Final Score
By#	Min.	By #	Min.	By #	Min.	By#	Min.	
Home Official Sign								

Away	Goals							Final Score
By#	Min.	By #	Min.	By #	Min.	By #	Min.	
Away								
Official Sign								

By signing this report you agree all items reported are valid

By signing this report you agree all items reported are valid

Referees			Grade	USSF ID Number		Instructions/Notes	
Center							ve them signed by officials after the match. Game es within 7 business days. Mail Gamecards to:
AR #1						Timberline Youth Soccer P. O. Box 13087	3 The Woodlands, Texas 77393
AR #2							
Fourth							
Cautionable O	Offense Codes	· · ·			Sendin	g-Off Offense Codes	
UB = Unsportin	ng Behavior	FRD = Fails to re	espect re	equired distance	SFP =	Serious foul play	S = Spits at opponent
DT = Dissent b	y word or action	L = Leaves the f	ield with	out permission	VC = V	olent conduct	2CT = Receives 2nd caution
PI = Persistent	infringement	E = Enters the fi	eld witho	out permission	<b>AL</b> = 0	ffensive, insulting, or abusive languag	ge
DR = Delays re	estart of play				DGH =	Denies opposing team of obvious go	al-scoring opportunity
					DGF =	Denies obvious goal-scoring opportur	nity to an opponent



#### TYSA Fall 2012 Scheduling

Phone-In Scores: 904-758-0875 Event ID: 27655 PIN: 1234 Additional notes on reverse:





#### Who does what?

#### **Before the game starts:**

Home team is responsible to bring the official game report card to the referee before the game begins. We ask that both teams bring the game card in case the home team forgets.



#### Who does what?

#### After the game:

Check the final score and verify any penalty cards.

Both coaches need to sign the game card

The referee needs to sign the game card

The Officials also need to print their names.

Take a picture of the game card with your phone



#### Rule 11.2.1.6

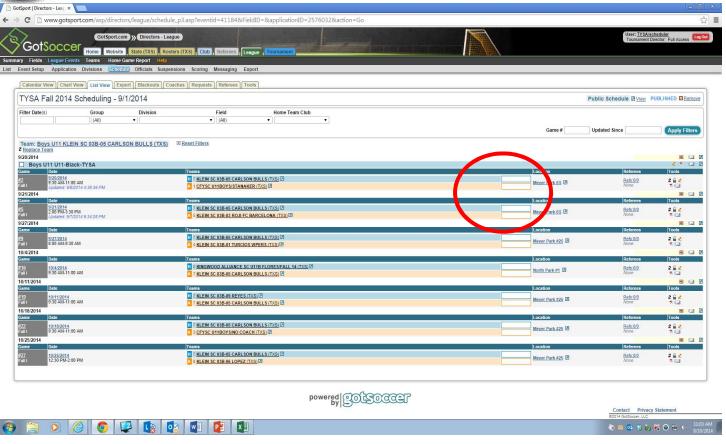
Each coach shall certify the game results upon conclusion of the match by signing the Official Game Report. Discrepancies on the game sheet must be brought to the Referee's attention <u>prior</u> to leaving the field. Appeals action may be taken against a coach who refuses to sign a complete and accurate Official Game Report.



Double check that the score is correct AND that penalties are showing with the correct player.



#### **Game Score Reporting - online**



•To input a score click on the score box area.





#### Who does what?

The referee will hold on to the game card after it is signed OR tell you where to drop it at the venue. Collection of game card will be at the fields.

ALWAYS keep a copy before mailing the original. Use a smartphone to take a picture of the game card after the game before the referee takes it. Use this copy to input online game score and to keep for your records!



#### What is required on an Official Game report?

- **Game Number** (identifies the game played)
- Location of the Field (Dyess, Meyer Park, etc)
- Field Number
- Division (i.e. U13D3B, U11D2G etc)
- Final Score of the Game
- Home Team Coach's signature
- Visiting Team Coach's signature
- Referees' Signatures and any penalties noted



<u>BOTH</u> team coaches need to verify that the score is entered in the Gotsoccer system correctly. If it is not, send an e-mail to the TYSA Administrator with the game number as the subject line.

Results shall be entered online by the winning coach <u>NO LATER</u> than 6pm on the day following the match. In the case of a tie, home coach will input.



#### **Disciplinary Action (cards)**

#### Most common errors and conflicts occur here:

- Make sure to record any cards for BOTH teams before leaving the field
- Include the reason stated for the card
- Yellow cards (cautions) = 3 penalty points each and RED cards (ejections) = 9 penalty points each.
- Two yellow cards received in one game equal one red card and must be input to the Gotsoccer online scoring as a red card (2CT)
- This information must be entered by both coaches when entering the score online after the game. Player's name and penalty type must be designated on the game card and online.
- Verify that penalty is given to correct player on game card before signing. Once game card is signed by referee and coaches it is official.
- Coach is responsible for documenting game of suspension with a <u>Player/Coach Suspension Form</u> and sending it in to the TYSA Administrator with copy of game card. Forms are on Timberline website.



## TIMBERLINE YOUTH SOCCER ASSOCIATION Suspensions

In accordance with STYSA and TYSA rules, any person receiving a "send off" (red card), must sit out the next sanctioned match. Any person receiving 9 penalty points (cumulative total) must sit out the next league game, any person receiving 18 penalty points (cumulative total) must sit out the next two league games. Please make sure that you fill out the Player/Coach Suspension form before you hand it to the referee at the beginning of the game of suspension. The suspension form must be received by TYSA Scorekeeper and cleared in the system before the player can play with the team. According to STYSA rule 4.9.5 suspensions may not be served in forfeited, friendly or invitational tournament matches.



#### PLAYER/COACH - SUSPENSION VERIFICATION

In accordance with STYSA and TYSA rules any person receiving a "send off" (Red Card), must sit out the next sanctioned match. Any person receiving 9 penalty points (cumulative total) must sit out the next league game, any person receiving 18 penalty points (cumulative total) must sit out the next two league games.

The Referee must sign off that the person did not participate!

This form is to protect the player/coach and the league. It must be presented to the referee before the start of the game. Forfeited games do not count. Please fill out completely!

Age Group:	Gender:	Div.:
Date of Game:	Game number:	Opponent:
Coach/Manager:		200 2 10 10 10 10 10 10 10 10 10 10 10 10 10
Phone:		
es below certify that the a	bove named individual did no	t participate in the above dated game
feree:	bove named individual did no	t participate in the above dated game Date:
res below certify that the a feree: feree name nted:	bove named individual did no	T. allere

This form must be completed and sent to the TYSA Scorekeeper with the game reports if the person named is to receive credit for sitting out the required games. Failure to comply may result in disciplinary action against the coach and player.

Mail Form to: TYSA Scorekeeper

P.O. Box 130873

The Woodlands, TX 77393

This is the form that you must take to the next game and have both the referee and the other manager sign. You must then send in the form along with your GAME SHEET (for the game where the player is suspended) to the TYSA Scorekeeper.

Coaches are responsible for tracking their players penalty points.

http://timberlinesoccer.com/Forms/PlayerSuspensionVerification.doc



#### REPORTING SUMMARY

- Before the game print out the game card make sure all players are on roster and jersey numbers print out on game card.
- At the game give your game card to the referee
  - Suspension Form if player is suspended due to red card from previous game or penalty point accumulation coach must bring a TYSA Suspension form from TYSA website, complete it and give to referee before game begins.
- After the game check & sign game card Document the score and all cards issued for your use.
  - Take a picture of the game card after game.
    - **KEEP a copy** of the game report in case it is lost and for your records
    - **Suspension form** take a picture of this as well for your records.
- At home WINNING team to submit the final score on the website or in the case of a tie the HOME coach
  - » Both Coaches enter the referee evaluation
    (http://timberlinesoccer.com/tsra/Scripts/ref\_eval\_page.htm)
- Print out the next game card the Friday before the game.



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#### **Our Expectations of You**

- Provide a fair and equitable play group for all participants
- Read, understand and apply the rules of the league
- Know and obey the <u>laws</u> of the game
- <u>Laws</u> and <u>rules</u> are different
- Develop each player to their fullest potential
- As adults, we serve as role models
  - The model they follow is the one they see when we think they are not looking!



## **Keep Your Perspective -** you are a Role Model

- We don't want to D&P a player, a coach or a team.
- The TYSA D&P Committee is composed of Executive Board Members or Presidents of the Clubs
- We don't make emotional decisions nor do we carry vendettas.
- We just apply the rules of the TYSA Red Book (available on the TYSA website)
- If you understand the rules and follow them, you will not hit the radar screen



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#### Rule 6.2 – Presentation of Passes

- Player passes are to be checked for all D2 & D3 games
- All games will be played regardless of passes
- Referee's will note missing passes on the game report
- The team has <u>until the end of the game</u> to produce any missing passes
  - all players must stay on the field & in uniform
- Games played with missing player passes will be sent to Exec VP to declare as a forfeit.
- D&P Process will be the only avenue for appeal
- All Player passes must have a current headshot picture of the player and be permanently laminated



## TIMBERLINE YOUTH SOCCER ASSOCIATION KidSafe Passes

- You <u>must</u> have a **KidSafe** pass <u>prior to</u> the season starting. If you have not registered for your KidSafe pass, you need to do so immediately through your Club.
- Register for KidSafe through your coaches account on Gotsoccer.
- You will receive a colored pass. This pass needs to have your <u>picture attached</u>, <u>be signed and permanently laminated on both sides</u>.
- The Pass must be visible at all times before and during the game. (Wear around the neck on a lanyard or clip to a jacket or jersey)
- If you do not have your Kidsafe pass at a game you cannot stand on the player side of the field. If there is no one with a current Kidsafe pass on the player's side of the field then the team is considered not to have a coach and cannot play the game.



#### **Coaching Licenses**

- Only Registered Coaches may participate in STYSA sanctioned events
- STYSA 3.1.16 Defines a Registered Coach as a coach who's background check was not rejected and who has completed an age appropriate coaching license within 1 year of appointment as a coach
  - Must complete Heads Up Concussion and Safe Sport Training
- TYSA Rule 3.1.3.3 requires a coach to be licensed



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# Alex Garcia VP of Coaches



#### References

#### **Administrator/Scorekeeper**

Terri Cahill - administrator@timberlinesoccer.com

#### **Scheduler**

Scott Tucker - scheduler@timberlinesoccer.com

-832-334-9923

#### **Timberline Website**

http://www.timberlinesoccer.com

#### **Timberline Referee Evaluation Form**

http://www.timberlinesoccer.com/tsra/Scripts/ref\_eval\_page.htm

#### **Player Suspension Form**

http://timberlinesoccer.com/Forms/PlayerSuspensionVerification.doc



#### Thank you for your time

#### **ENJOY THE SOCCER!**

# Remember – <u>we</u> are all volunteers and <u>you</u> are the Role Model